



## General Services Commission

1711 San Jacinto P.O. Box 13047  
Austin, Texas 78711-3047  
(512) 463-3035

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TOM TREADWAY

January 2, 1997

ALTEX ELECTRONICS INC  
11342 IH 35 NORTH  
SAN ANTONIO TX 78233-5792

Re: QISV Catalogue Approval  
VID #: 1742238878900

Dear Sir or Madam:

Your catalogue has been approved and your firm is now designated as a Qualified Information Systems Vendor (QISV). It is required that a copy of this letter and catalogue cover page be included with each copy of the approved catalogue and subsequent updates that are provided to eligible entities.


The catalogue purchasing procedure is required by all State of Texas agencies, and is available to local governments (municipalities, counties, school districts, etc.) that are members of the General Services Commission (GSC) Cooperative Purchasing Program. These eligible entities have full authority to utilize the Catalogue Purchasing Program (CPP).

To maintain your QISV status there are several requirements your company must meet on an ongoing basis. Failure to meet these requirements could result in suspension from the GSC Centralized Master Bidders List (CMBL) and CPP. Your company must maintain an active status on the CMBL, paying fees and any other requirements designated by CMBL. Another is the Texas Administrative Code (TAC) 113.19(k) which requires a QISV to provide the CPP with a semiannual report detailing the volume and value of orders placed by each eligible entity. This information is required the 15th day of every March and September for the previous six months.

It is imperative that the GSC be updated with the most current information concerning your company. Changes to point-of-contact information (contact person, address, etc.) must be indicated on the Catalogue Cover Page, a copy of which must be provided to CPP indicating the revision(s). The Catalogue Cover Page is part of the application packet or located on the GSC Internet site. Your approved QISV catalogue may be updated or amended at any time. Changes to the products or services provided, including pricing, must be in writing and submitted to the CPP and all catalogue holders prior to your catalogue being considered updated.

We look forward to your continued success with the program and the State of Texas. If you need to contact the CPP, you may do so at 512-463-8889, fax 512-463-3543 or E-mail [gsc-qisv@gsc.state.tx.us](mailto:gsc-qisv@gsc.state.tx.us). You may wish to view our Internet home page at [www.gsc.state.tx.us](http://www.gsc.state.tx.us) for more information about the program.

Sincerely,

  
Jamie L. Spiegel  
Program Administrator  
Catalogue Purchasing Program

cc: Catalogue Vendor File

JLS